

QUOTATION: BIBA CONFERENCE AND EXHIBITION 10TH - 11TH MAY 2023

Client:	The British Insurance Brokers' Association British Insurance Brokers' Association 8th Floor John Stow House 18 Bevis Marks London EC3A 7JB	Venue:	Manchester Central Petersfield Manchester M2 3GX
Tel:	0344 7700 266		
Contact:			
Quoted	[REDACTED]	Our Ref:	11956
[REDACTED]	[REDACTED]	Your Ref:	Emma Chapman
[REDACTED]	[REDACTED]	Quote Date:	06/12/2022
[REDACTED]	[REDACTED]		
Event Dates:	10/05/2023 - 11/05/2023	Hire Duration:	2 Days

AUDITORIUM VENUE PACKAGE

Vision

20,000 lumen projectors (main & backup) featuring the best we will use a combination with no back ups
2 x laptops & switcher
Video playback
Slide advance (clicker)
Laser Pointer

Audio

Fully integrated PA system
2x external mics
2x radio mics (lapel or handheld) Backup on y

Set & Stage

Furniture including rgn. desk, generic wash & spot lighting
20ft wide 16:9 front projection screen
Lectern
Presenter's table

Crew

3 x Dedicated Technicians to operate audio, video & lighting

Rental Items:

- 1 x Auditorium Package

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AUDITORIUM VENUE PACKAGE TOTAL: £0.00

ADDITIONAL AUDIO

Extra Audio kit inc: 6 x Lape s m cs 4 x H/Hs

Renta Items:

- 1 x 32 Channel Dg ta Stagebox
- 1 x Way W ss R c v Rack
- 2 x 4-Way W re ess Rece ver Rack
- 6 x Lape M crophone
- 6 x W re ess Be tpack Transm tter
- 4 x Ha d d Rad o M c op o
- 1 x Dynam c Voca M crophone w th Sw tch
- 2 x Lectern / Tab e Top M crophone

Save Items:

- 2 x Rad o Frequency L cense (Band)

COMMS

Renta Items:

- 1 x 6-Way Battery Charger
- 1 x W ss Comms A t a
- 1 x 5-Way POE Network Sw tch
- 3 x W re ess Comms Be tpack
- 3 x S ng e Muff Comms Headset
- 1 x A d o MacBook I c A d o C g Softwa

WIRED GREEN GO COMMS

R ta It ms

- 1 x GreenGo GGO-SW81 8-Port PoE Sw tch
- 1 x 5-Way POE Network Sw tch
- 8 x W re ess Comms Be tpack
- 1 x Comms A d o I t fac

ADDITIONAL AUDIO TOTAL: ██████████

ADDITIONAL SET

Renta Items:

- 1 x Cyc

ADDITIONAL SET TOTAL: ██████████

RIG CREW AUDITORIUM

Serv ce Items:

- 4 x 2 Days - Techn c an (Genera) R g/Der g

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RIG CREW AUDITORIUM TOTAL: [REDACTED]

PARKING FOR AUDITORIUM CREW

Service Items:

- 4 x 4 Days - Allowances - Parking Per Vehicle Per Day

PARKING FOR AUDITORIUM CREW [REDACTED]

ADDITIONAL AUDITORIUM CREW

Additional dedicated manpower for derig - 1 more technician to assist on derig.

Service Items:

- 1 x 1 Day - Technician (MCCC) Rig/Derig
- 1 x 1 Day - Allowances - Parking Per Vehicle Per Day

ADDITIONAL AUDITORIUM CREW [REDACTED]

EXTRA RIGGING FOR THE AUDITORIUM

Rent Items:

- 2 x 14 Rung Ladders

EXTRA RIGGING FOR THE AUDITORIUM TOTAL: £0.00

EXTRA DRAPE AUDITORIUM

Rent Items:

- 8 x Base Plate (Silver)
- 6 x Medium Cross Beam
- 4 x Back Drape 7m x 4m
- 8 x 3-Part Upright
- 1 x Tag Gun Kit

EXTRA DRAPE AUDITORIUM TOTAL: [REDACTED]

CARPET FOR LIFT AND SCISSOR MOVEMENT

Sample Items:

- 5 x Back Carpet 2m Wide (Per Metre)
- 10 x Back Carpet 4m Wide (Per Metre)

CARPET FOR LIFT AND SCISSOR MOVEMENT TOTAL: [REDACTED]

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IT HUB AUDITORIUM

Renta Items:

- 1 x 8 Port Gigabit Network Switch

IT HUB AUDITORIUM TOTAL:

CENTRAL 3

2 x speaker PA system with 1 Lectern mic and 1 x Top Table mic
PC audio

Venue Screen in the room

Renta Items:

- 1 x Compact Mixing Desk
- 2 x Compact Loudspeaker
- 2 x Speaker Stand
- 2 x Lectern / Table Top Microphone
- 1 x Column Lectern, Covered in Back yca
- 1 x PC Balance Box
- 1 x 2-Channel Amplifier

CENTRAL 3 TOTAL:

CENTRAL 4

2 x speaker PA system with 1 lectern mic and 1 x top table mic
pc audio

venue Screen in the room

Renta Items:

- 1 x Compact Mixing Desk
- 2 x Compact Loudspeaker
- 2 x Speaker Stand
- 2 x Lectern / Table Top Microphone
- 1 x Column Lectern, Covered in Back yca
- 1 x PC Balance Box
- 1 x 2-Channel Amplifier

CENTRAL 4 TOTAL:

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CENTRAL 5

we will supply a 2 speaker PA system with 1 x external 1 x external mic and 3 top table mic 1 x PC audio 1 x 65" screen

Renta Items:

- 1 x Compact Mixing Desk
- 2 x Compact Loudspeaker
- 1 x 2-Channel Amplifier
- 2 x Speaker Stand
- 4 x Lectern / Table Top Microphone
- 1 x Column Lectern, Covered in Backstage
- 1 x PC Balance Box
- 1 x 65" 4K LED Display

CENTRAL 5 TOTAL: [REDACTED]

CENTRAL 6

1 x 65" screen 1 x 2 speaker PA system with 1 external mic and 1 top table mic 1 x PC audio 1 x Lectern

Renta Items:

- 1 x Small Mixing Desk
- 2 x Compact Loudspeaker
- 1 x 2-Channel Amplifier
- 2 x Speaker Stand
- 2 x Lectern / Table Top Microphone
- 1 x PC Balance Box
- 1 x Column Lectern, Covered in Backstage
- 1 x 65" 4K LED Display

CENTRAL 6 TOTAL: [REDACTED]

CENTRAL 7

1 x 65" screen
1 x 2 speaker PA system with 1 external mic and 1 top table mic
1 x PC audio
1 x Lectern

Renta Items:

- 1 x Small Mixing Desk
- 2 x Compact Loudspeaker
- 1 x 2-Channel Amplifier
- 2 x Speaker Stand
- 2 x Lectern / Table Top Microphone
- 1 x PC Balance Box
- 1 x Column Lectern, Covered in Backstage
- 1 x 10 Rung Ladders
- 1 x 65" 4K LED Display

CENTRAL 7 [REDACTED]

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CENTRAL 8

- 1 x 65" screen
- 1 x 2 speaker PA system with 1 lectern mic and 1 top table mic
- 1 x PC audio
- 1 x Lectern

Renta Items:

- 1 x Small Mixing Desk
- 2 x Compact Loudspeaker
- 1 x 2-Channel Amplifier
- 2 x Speaker Stand
- 2 x Lectern / Table Top Microphone
- 1 x PC Balance Box
- 1 x Column Lectern, Covered in Backstage
- 1 x 10 Rung Ladders
- 1 x 65" 4K LED Display

CENTRAL 8

CENTRAL ROOM CREW

2 x crew to rig the day before 2 x crew for 2 days to float between the rooms

Service Items:

- 2 x 1 Day - Technician (General) Rig/De-rig
- 2 x 2 Days - Technician (Audio) Op
- 1 x 1 Day - Technician (General) Rig/De-rig
- 6 x 3 Days - Allowances - Parking Per Vehicle Per Day

CENTRAL ROOM CREW

IPADS

Renta Items:

- 3 x Pad

IPADS

TRANSPORT

Service Items:

- 1 x 1 - 18T Truck

TRANSPORT

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TRUSS MOVEMENT PRE EVENT

Renta Items:

- 1 x 10 Ring Ladders

Service Items:

- 1 x 1 Day Technician (General) Rate/Day

- 1 x 1 Day Van/Person Day

TRUSS MOVEMENT PRE EVENT

EXHIBITION MANAGEMENT

Service Items:

- 2 x 2 Days - Technician (General) Op

- 1 x 1 Day Technician (General) Rate/Day

- 2 x 3 Days - Allowances - Parking Per Vehicle Per Day

EXHIBITION MANAGEMENT

PROJECT MANAGEMENT FEE

Service Items:

- 1 x 3 Days - Project Manager

- 1 x 3 Days Allowances Parking Per Vehicle Per Day

PROJECT MANAGEMENT FEE

AUDITORIUM CABLE

Renta Items:

- 4 x Cat 5 XLR Looms

- 8 x XLR Cable 5m

- 10 x XLR Cable 10m

- 10 x XLR Cable 20m

- 1 x Cat 5

- 2 x Cat5 10m

- 2 x Cat5 20m

- 6 x 13A 4WAY Cable 5m

- 4 x 13A 4WAY Cable 10m

- 1 x

AUDITORIUM CABLE TOTAL: £0.00

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CENTRAL ROOMS CABLE

Renta Items:

- 1 x NL4 Cab 10m
- 12 x NL4 Cab e 20m
- 5 x NL4 Couper
- 20 x XLR Cab e 5m
- 1 x XLR Cab 10m
- 12 x XLR Cab e 20m
- 8 x 13A 4WAY Cab e 5m
- 12 x 13A 4WAY Cab e 10m
- x 1 A(M) 16A(F) Cab
- 6 x 16A Cab e 20m
- 4 x 16A(M) - 13A(F) 4WAY Cab e
- 1 x Consumables Box
- x HDMI Cab 10m
- 5 x HDMI Cab e 20m
- 1 x
- 1 x

CENTRAL ROOMS CABLE TOTAL: £0.00

INTERNATIONAL FRINGE MIC'S - ADDITIONAL KIT TO BE ADDED FOR STREAMING TBC

Renta Items:

- x Lect / Tab Top Micro

INTERNATIONAL FRINGE MIC'S - ADDITIONAL KIT TO BE ADDED FOR STREAMING TBC

SUMMARY OF TOTALS:

AUDITORIUM VENUE PACKAGE TOTAL:	£0.00
ADDITIONAL AUDIO TOTAL:	
RIG CREW AUDITORIUM TOTAL:	
PARKING FOR AUDITORIUM CREW TOTAL:	
ADDITIONAL AUDITORIUM	
EXTRA RIGGING FOR THE AUDITORIUM TOTAL:	£0.00
EXTRA DRAPE AUDITORIUM TOTAL:	
CARPET FOR LIFT AND SCISSOR MOVEMENT TOTAL:	

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IT HUB AUDITORIUM TOTAL:	
CENTRAL 3 TOTAL:	
CENTRAL 4 TOTAL:	
CENTRAL 5 TOTAL:	£
CENTRAL 6 TOTAL:	
CENTRAL 7 TOTAL:	
CENTRAL 8 TOTAL:	
CENTRAL ROOM CREW TOTAL:	£
IPADS TOTAL:	
TRANSPORT TOTAL:	
TRUSS MOVEMENT PRE EVENT TOTAL:	
EXHIBITION MANAGEMENT TOTAL:	
PROJECT MANAGEMENT FEE TOTAL:	£
AUDITORIUM CABLE TOTAL:	£0 00
CENTRAL ROOMS CABLE TOTAL:	£0.00
INTERNATIONAL FRINGE MIC'S ADDITIONAL KIT TO BE ADDED FOR STREAMING TBC TOTAL:	
PRODUCTION TOTAL (EX VAT):	

Quotation valid for 30 days and is based on equipment availability at the time of quoting. All hire equipment remains the property of Sterling Event Group Ltd. Insurance is the responsibility of the hirer. Ownership and title of all sales items supplied by Sterling Event Group Ltd shall only pass to the customer when total payment has been received and cleared by Sterling Event Group Ltd. However, responsibility for safety of the said goods shall be at all times from the time possession is affected. Unless otherwise stated quote excludes VAT where applicable, single room accommodation or subsistence. All quotes are subject to our full terms and conditions as set out on our website. <https://sterlingeventgroup.co.uk/corporate-events/terms-and-conditions/>

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TECHNICAL SUPPORT FOR EVENT ORGANISERS
www.sterlingeventgroup.co.uk

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