

Audio Visual Services

Group: **International City/County Management Association**
 777 North Capitol Street, NE Suite 500
 Washington, DC 20002-4201

Contact: **Jeremy Figoten**
jfigoten@icma.org
 202-962-3646

Prepared By: **Katie Brooks**



ICMA Annual 2023
Austin, TX

September 30th - October 4th, 2023



Show ID # ICMA 2023

Prepared as of October 20, 2023

Creative Elements

Order 7012-1247	Equipment Subtotal	\$	47,625.00
	Total	\$	47,625.00

Notes: Custom graphics package Walk-in Static graphic- 1x look with 4x color variations, Animated Speaker Bumpers - 50x, Animated Lower Thirds - 25x, Backplate - 1x look with 4x color variations, PPT Template, PPT Creation/Management, VOG/ VO recordings, Executive Board Video, In-Memoriam Video, Years of service video, Awardee videos - 4x, Scripting. Includes 2 rounds of revisions for each asset area.

Austin Studio & Video Shoot

Order 7012-1414	Equipment Subtotal	\$	13,000.00
	Total	\$	13,000.00

Notes: Filming (3) scripts in studio on a green screen with teleprompter. This also includes Encore Editing of the ICMA Promo Video. Includes 2 rounds of revisions for each asset area.
 Crew: Director of Photography, On-site Producer, Production Assistant, Teleprompt Op

Studio Rehearsal - Marc Ott

Order 7012-1468	Equipment Subtotal	\$	4,800.00
	Total	\$	4,800.00

Notes: Includes the studio rental, camera and audio gear needed, 2-way audio & video Zoom component for Marty to coach Marc remotely, teleprompter and operator. Price quoted is use per day. Currently estimating at a 1-day rate.

General Session

Order 7014-4439	Total Equipment	\$	335,115.00
	Less Discount of 30%	\$	(105,909.20)
	Freight	\$	6,000.00
	Labor	\$	163,375.00
	Traveling Labor Expenses	\$	39,014.00
	Total	\$	\$437,594.80

Notes: This invoice includes all Audio, Video, and Lighting needed to operate a live GS with (2) ultra wide 18' x 54' borderless screens, (2) delay screens, and a custom scenic stage set. 1-day live performance & contractual items included for Earth Harp. Musical instrument(s) as requested. Labor is invoiced for the run of the show for all sessions to be recorded. Labor includes pre-production hours, travel, setup, run of show, and strike. Complimentary time lapse camera record, raw footage to be handed to ICMA at the conclusion of the event.

Meeting Rooms

Order 7014-4234	Total Equipment	\$	\$275,046.00
	Less Discount of 45%	\$	(\$133,789.65)
	Freight	\$	2,000.00
	Labor	\$	144,590.00
	Traveling Labor Expenses	\$	11,904.00
	Less Discount of 100%	\$	(11,904.00)
	Total	\$	287,846.35

Notes: Meeting room package includes all Video, Audio, Lighting, and Recording equipment needed. Labor for setup, tech in each room, floaters, and strike labor. This cost for the meeting room package is the full cost for Session Rooms, Discussion Rooms with A/V, and Micro-Certifications over the 5-day run of the program. Labor includes pre-production hours, travel, setup, run of show, and strike. **Patch fee for house sound is not included, will be billed direct from ACC.**

Content Capture

Order 7014-4228	Total Equipment	\$	61,212.00
	Less Discount of 45%	\$	(47,858.00)
	Labor	\$	\$45,414.00
	Traveling Labor Expenses	\$	5,688.00
	Less Discount of 100%	\$	(5,688.00)
	Total	\$	58,768.00

Notes: This quote includes recording equipment and labor to capture voice over PowerPoint records for (11) session rooms, (1) General Session room with a 70/30 PiP, and (1) Micro-Certification. Turnaround time for final edits is 72 hours post show date in which the sessions took place. Records will be uploaded & housed on the client's LMS.

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Product Theaters

Order 7014-4437

Total Equipment	\$	13,059.00
Less Discount of 30%	\$	(3,444.40)
Labor	\$	7,120.00
Tax	\$	-
Total	\$	16,734.60

Notes: This quote contains all necessary gear for (2) Product Theaters with a mounted monitor, wireless audio, and lectern on the Exhibit Floor Hall B for (2) days.

Show Management - Speaker Ready Room, Offices

Order 7014-4436

Total Equipment	\$	14,127.00
Less Discount of 40%	\$	(12,164.80)
Labor	\$	24,801.00
Traveling Labor Expenses	\$	5,952.00
Less Discount of 100%	\$	(5,952.00)
Tax	\$	-
Total	\$	26,763.20

Notes: This quote includes labor to support the Speaker Ready Room for the duration of the show; Speaker Ready Room gear is complimentary. The quote includes power strips & audio/visual as requested for offices & public space. Labor for setup, floaters, and strike labor. **Patch fee for house sound is not included, will be billed direct from ACC.**

Rigging Managed by Austin Convention Center

Total Equipment		
Labor		
Total	\$	-

Note: Rigging managed by the ACC. Actual charges will be quoted by Freeman.

INVOICE TOTAL	\$	893,131.95
2023 Technology Grant	\$	(10,000.00)
Exhibit Rebate	\$	(2,934.00)
Deposit	\$	(233,282.03)
ADJUSTED TOTAL	\$	646,915.92

Hilton Austin

Quote # 1552-15557

Total Equipment	\$	87,041.00
Less Discount of 45%	\$	(52,594.20)
Labor	\$	27,920.00
HSIA Services	\$	1,890.00
Tax	\$	-
Total	\$	64,256.80

Notes: This quote includes the gear & labor for all ICMA events taking place at the Hilton Austin.

GRAND TOTAL	\$	944,454.75
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