



**event:decision**

# Privacy Policy

## Our contact details

Name: event:decision

Address: 1 Deepcut Bridge Road, Deepcut, Surrey GU16 6QX UK

Phone Number: +44 (0)333 202 6985

E-mail: [hello@eventdecision.com](mailto:hello@eventdecision.com)

Privacy Notice Updated: Mar-2024

## The type of personal information we collect:

We currently collect and process the following information:

- Business Personal identifiers, contacts and characteristics
- B2B event data. By submitting your business event data to event:decision you agree to have the data included within anonymised aggregate data reporting to be shared publicly by event:decision for the benefit of environmental, social and governance processes inherent within the event industry globally.
- Our website collects user statistics. These are anonymous and used to improve the performance of our website only.

## How we get the personal information and why we have it:

Information we process is provided to us directly by you for following reason:

- You have requested service provision by event:decision that requires business contact details.

We use the information that you have given us in order to deliver the report(s) &/or assessments relating to your event / programme as requested.

We will not share this information.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- (a) Your consent. You are able to remove your consent at any time. You can do this by contacting [hello@eventdecision.com](mailto:hello@eventdecision.com)
- (b) We have a contractual obligation.
- (c) We have a legal obligation.
- (d) We have a vital interest.
- (e) We need it to perform a public task.
- (f) We have a legitimate interest.

## How we store your personal information

Your information is securely stored.

We keep all B2B for [a minimum of 12-months, or longer if you may require year-on-year comparison reporting / assessment(s).

## Your data protection rights

Under data protection law, you have rights including:

### **Your right of access**

You have the right to ask us for copies of your personal information.

### **Your right to rectification**

You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

### **Your right to erasure**

You have the right to ask us to erase your personal information in certain circumstances.

### **Your right to restriction of processing**

You have the right to ask us to restrict the processing of your personal information in certain circumstances.

### **Your right to object to processing**

You have the the right to object to the processing of your personal information in certain circumstances.

### **Your right to data portability**

You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [hello@eventdecision.com](mailto:hello@eventdecision.com) if you wish to make a request.

## How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at [event:decision](mailto:hello@eventdecision.com), 1 Deepcut Bridge Road, Deepcut, Surrey GU16 6QX or [hello@eventdecision.com](mailto:hello@eventdecision.com)

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>